



GRADING PLAN INITIAL SUBMITTAL CHECKLIST E-8

Development Services

Engineering Department

1635 Faraday Avenue

760-602-2750

www.carlsbadca.gov

THIS SECTION TO BE COMPLETED BY CITY PERSONNEL

Project ID _____ Project Name _____

DWG No. _____ GR No. _____ Project Engineer _____

▪ Fee schedules and forms are located on the engineering page of the City of Carlsbad's web site at www.carlsbadca.gov/engineering/index.html. Submittals may be rejected if the submittal package is incomplete or current forms are not used.

▪ Items marked with an asterisk (*) must be completed by an appropriately licensed engineer.

THE FOLLOWING ITEMS MUST BE INCLUDED IN THE INITIAL SUBMITTAL:

All items must be submitted unless an item is marked "N/A" and initialed by city engineering personnel.

- _____ 1. This submittal checklist
- _____ 2. Transmittal from engineer of work listing all items being submitted
- _____ 3. Completed and signed city Engineering Plancheck Application form
- _____ 4. a) Digital submittal of plans, b) Completed digital submittal checklist, and c) Layer description
-see engineering standards on city web site for digital submittal requirements and checklist
- _____ 5. Copy of environmental clearance or completed E.I.A. form, Part 1, with copy of grading plans attached, if no prior CEQA approval
- _____ 6. *Seven sets of prints of the grading plans folded to 9" X 12"
- _____ 7. *Two sets of bound Drainage Report
- _____ 8. *Two sets of bound Soils Report
- _____ 9. *Two copies of earthwork quantity calculations
- _____ 10. *Two copies of engineer's cost estimate
- _____ 11. Two sets of Preliminary Title Report (issued within six months of application)
- _____ 12. Three copies of all signed Conditions of Approval (if applicable)
- _____ 13. Three sets of prints of approved site plan or tentative map signed by planner and project engineer (if applicable)
- _____ 14. Three copies of Notice of Intent to Issue Coastal Development Permit, when applicable
- _____ 15. Concurrent submittal required (as applicable): final/parcel map, improvement plans, easement documents, temporary construction easement for off-site grading, etc.
- _____ 16. Original and one copy of completed and signed Storm Water Compliance form per the completed Project Threat Assessment worksheet. Check type of compliance form required : ☐ Tier 2 ☐ Tier 3
- _____ 17. Two sets of Storm Water Pollution Prevention Plan (SWPPP). Check type of SWPPP required using the Project Threat Assessment worksheet: ☐ Tier 2 ☐ Tier 3
- _____ 18. Original and one copy of completed and signed Storm Water Standards Questionnaire
- _____ 19. *Two sets of Storm Water Management Plan (SWMP) (required if project is defined as a priority project per the Storm Water Standards Questionnaire or if conditioned with project)
- _____ 20. SWPPP/SWMP review fee(s), if applicable
- _____ 21. Grading plancheck fee
- _____ 22. Other: _____

COMMENTS _____

SUBMITTAL COMPLETE. CHECKED BY _____ **DATE** _____



GRADING PLAN RESUBMITTAL CHECKLIST E-8

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THIS SECTION TO BE COMPLETED BY CITY PERSONNEL

Project ID _____ DWG No. _____ GR No.: _____

Project Name _____

Plancher _____ Project Engineer _____

- Items marked with an asterisk (*) must be completed by an appropriately licensed engineer.

THE FOLLOWING MARKED ITEMS MUST BE INCLUDED IN RESUBMITTAL:

PLANCHECKER USE ONLY
Plancher No. _____
PCE Initials _____
Date _____

- _____ 1. This resubmittal checklist
- _____ 2. Transmittal from engineer of work listing all items being submitted
- _____ 3. Copy of previous city transmittal letter
- _____ 4. Original and one copy of completed Security and Agreement Data Sheet
- _____ 5. All previous checkprints of plans, review checklist, reports, calculations, and estimates
- _____ 6. * _____ sets of corrected prints of the grading plans folded to 9" X 12" (Distribution: 1 file, _____ SCE, _____ planchecker, _____ Planning, _____ Building, _____ other (specify): _____)
- _____ 7. *Two sets of corrected bound Drainage Report signed and sealed by engineer of work
- _____ 8. *Two sets of corrected bound Soils Report signed and sealed by soils engineer
- _____ 9. *Two sets of corrected earthwork quantity calculations signed and sealed by engineer of work
- _____ 10. *Two sets of corrected engineer's cost estimate signed and sealed by engineer of work
- _____ 11. Concurrent resubmittal required (as applicable), corrected as necessary: final/parcel map, improvement plans, easement documents, temporary construction easement for off-site grading, other: see below
- _____ 12. Two sets of corrected SWPPP
- _____ 13. *Two sets of corrected SWMP
- _____ 14. Department comments: _____ Planning, _____ Traffic, _____ Parks & Recreation, _____ Fire, _____ Eng P&P, _____ M&O, _____ other-specify (Distribution: to indicated departments)
- _____ 15. OTHER: _____

COMMENTS _____

SUBMITTAL COMPLETE. CHECKED BY _____ DATE _____



GRADING PLAN MYLAR SUBMITTAL CHECKLIST E-8

Development Services

Engineering Department

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THIS SECTION TO BE COMPLETED BY CITY PERSONNEL

Project ID _____ DWG No. _____ GR No.: _____

Project Name _____

Planchecker _____ Project Engineer _____

- Items marked with an asterisk (*) must be completed by an appropriately licensed engineer.

THE FOLLOWING MARKED ITEMS MUST BE SUBMITTED FOR FINAL APPROVAL:

- _____ 1. This submittal checklist
- _____ 2. Transmittal from engineer of work listing all items being submitted
- _____ 3. Copy of previous city transmittal letter
- _____ 4. Digital copy of plans
- _____ 5. All previous checkprints of plans, review checklist, reports, calculations, and estimates
- _____ 6. * _____ sets of corrected prints of the grading plan folded to 9" X 12" (Distribution: 1 file, 1 Eng P&P, _____ planchecker, _____ other (specify): _____)
- _____ 7. One copy of all signed Conditions of Approval
- _____ 8. *One copy of approved bound Soils Report signed and sealed by soils engineer
- _____ 9. *Original mylars signed and sealed by engineer of work and including all required signatures
- _____ 10. Concurrent mylar submittal(s) required (as applicable): final/parcel map, improvement plans, easement documents, temporary construction easement for off-site grading, other: see below
- _____ 11. One copy of approved SWPPP
- _____ 12. One copy of Notice of Intent receipt letter with WDID number separated from SWPPP
- _____ 13. *Two sets of approved SWMP signed and sealed by engineer of work
- _____ 14. Verification of submittal of securities and agreements
- _____ 15. Payment of plancheck fee balance. See enclosed Fee Summary Listing(s) for fee itemization. (Please note: If the grading cash deposit is not yet paid, it may appear on the enclosed Fee Summary Listing. However, the grading cash deposit is collected separately and should not be included in this payment. The grading permit fee amount listed below is included as a courtesy. The grading permit fee may be paid with this submittal or later with the application for grading permit.)

Plancheck Fee Balance \$ _____

Grading Permit Fee \$ _____

Total \$ _____

- _____ 16. Department approvals: _____ Planning, _____ Traffic, _____ Parks & Recreation, _____ Fire, _____ Eng P&P, _____ M&O, _____ other-specify

- _____ 17. OTHER: _____

COMMENTS _____

SUBMITTAL COMPLETE. CHECKED BY _____ DATE _____